



For admission to Master Courses of Università degli Studi dell'Insubria, you will be able to register on the site on the following pages. 1-3.

Who have already registered should follow the steps beginning on page 4 APPLICATION FORM.

Click on the page of the [call](#) and then to the [on line application](#).

REGISTRATION:

In the 1st page of the system click on “Menu”



ESSE3 Servizi on line



Didactics Structure Area

Welcome to our students area: from this page you can start browsing and finding every didactic information you may need, our departments and more about our University.

Home

2015 © by K&N a CINECA Company /Cookies disclaimer

And choose the language “eng”

ESSE3 Ser

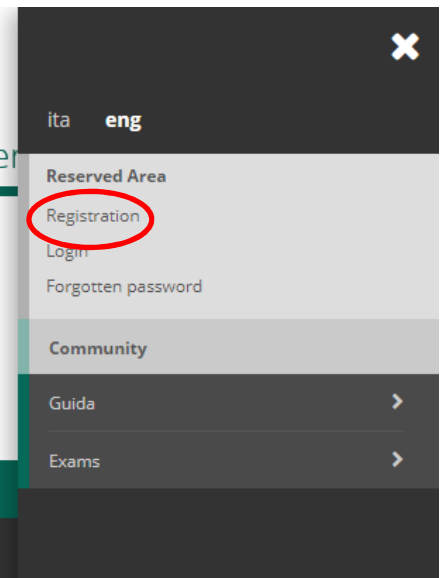
nts and more about our University.

The screenshot shows a dark grey dropdown menu with a close button (X) in the top right corner. At the top, there are two language options: 'ita' and 'eng'. The 'eng' option is highlighted with a red circle. Below the language options, the menu is divided into sections: 'Reserved Area' containing 'Registration', 'Login', and 'Forgotten password'; 'Community' containing 'Guida' and 'Exams', both with right-pointing arrows.

then click on “Registration”



ESSE3 Ser



ents and more about our University.

Then on “Create an account”

Create an account

Through the following pages, you can create an account on the information system of the University of Insubria.

In the list below you can find the information that will be required during the registration. In particular during the

Before continuing, please read the information for the personal data processing, according to the Legislative Decree [didattica/serv-segreterie-studenti](#)).

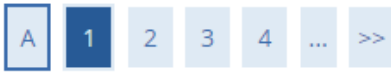
Activity	Section
A - Registration	
	Fiscal Code
	Personal Data
	Address of Residence
	Address of domicile (if different from the residence)
	Contact details
	Choose your password
	Account summary
	Registration completed

Create an account

Then insert your fiscal code, if you already have on.

Just in case you don't already have one fiscal code flag on “Foreign student without Fiscal Code”

Then click on "Continue"



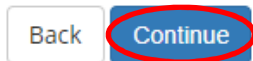
Fiscal Code

Fiscal Code

Fiscal Code

Fiscal Code

Foreign student without Fiscal Code



Home

Insert personal data requested by clicking every time on "Forward" and in the end "Confirm", in the end you'll the summary of all the data inserted and click on "Confirm".

The user and password will be displayed to be used for authentication and access to the system.

To continue immediately with the competition registration, click on "Login". If you want to continue with the registration for the competition at a later time, click on "Exit".

WARNING

If you want submit the application for the participation to the competition you must have the file pdf (for upload) of the Assessable qualifications provided by the Announcement of competition for admission to Master courses.

The application must be accompanied by the following documents:

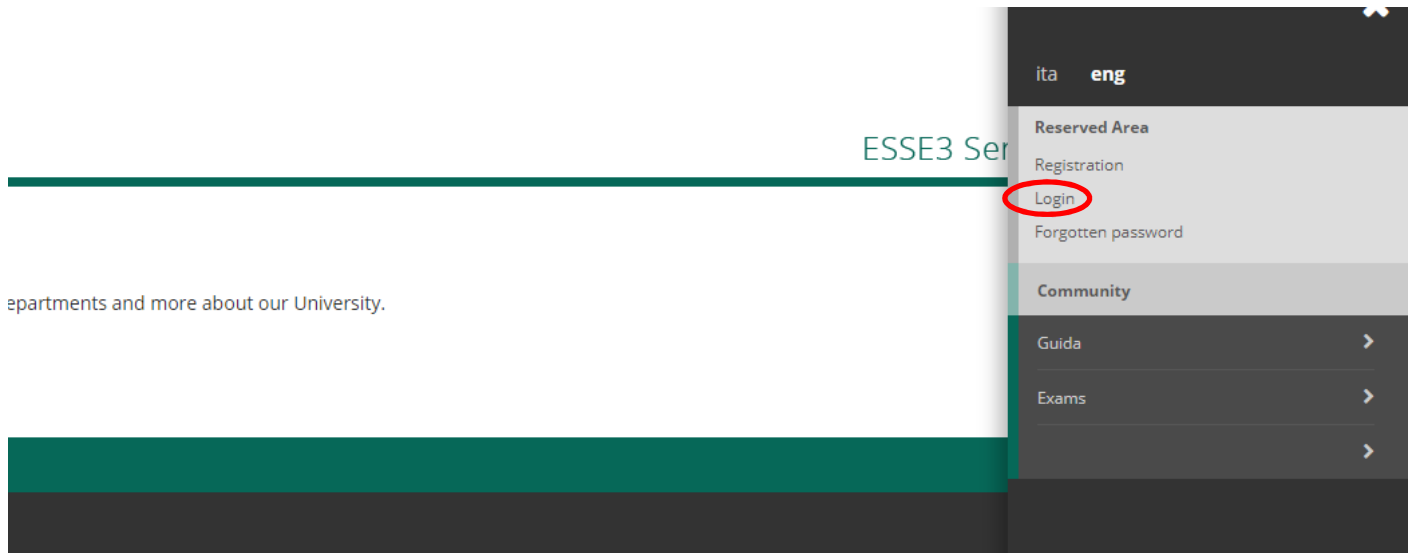
- Diploma and transcript of records legalized and officially translated and by the Italian Diplomatic body (Embassy or Consulate) in the country where the title has been obtained;
- "Dichiarazione di Valore in Loco" issued by the Italian Diplomatic body (Embassy or Consulate) in the country where the title has been obtained.

If the title has been attained in European universities it is possible to submit, as an alternative to the "Dichiarazione di Valore", the diploma Supplement, legalized by the competent authorities before entering the competition, you are reminded to prepare all files in pdf evaluable titles listed in the vacancy announcement for each Master

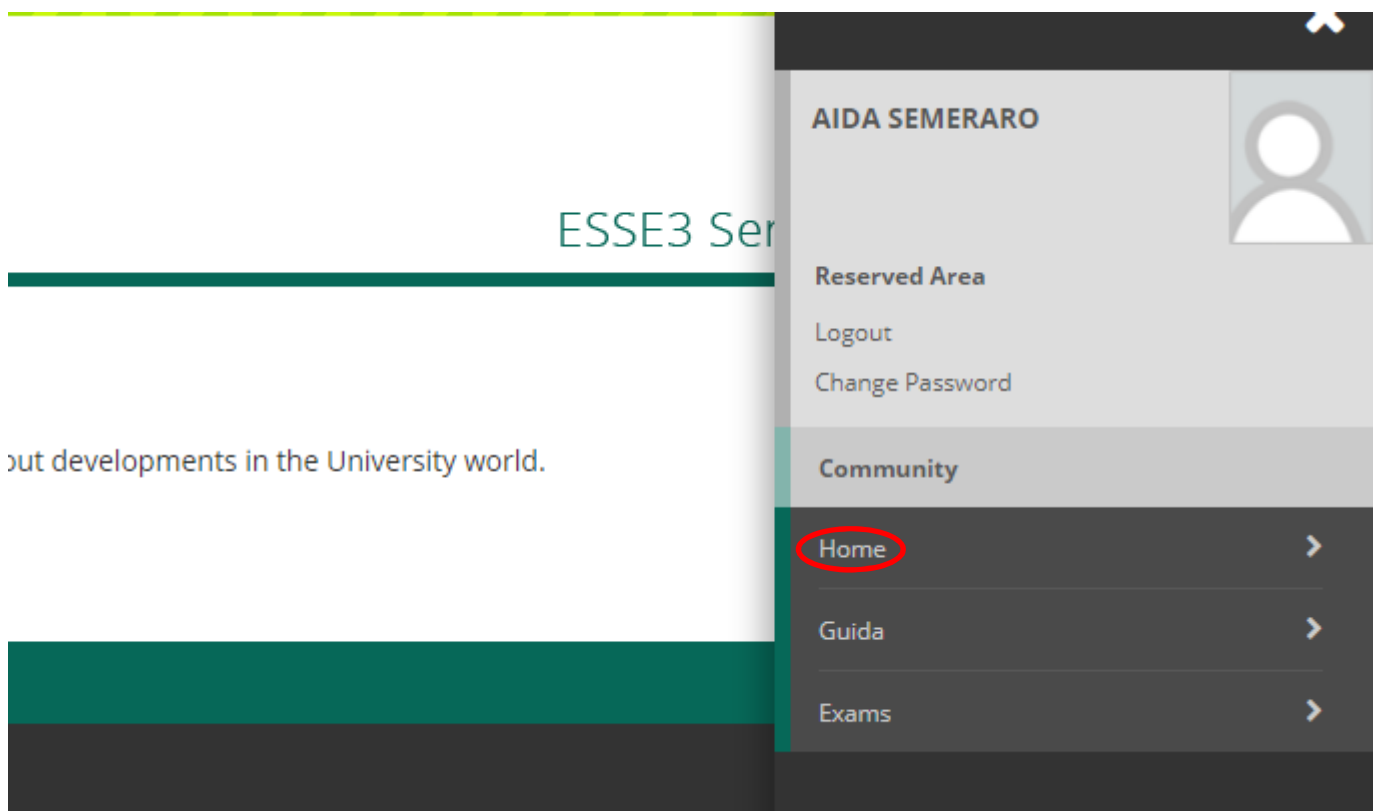


REGISTRATION FOR THE MASTER CALL ADMISSION

Click on “Login” and use your credentials to enter the system



Click on “Home”



And then on “Admission test”



ESSE3 Ser

If up to date about developments in the University world.

AIDA SEMERARO



Reserved Area

Logout

Change Password

Community



Home

Personal data

Thematic channels

Payments

Admission test

Assessment test

State examination

Registration

Impegni e Prenotazioni Appuntamenti in
Segreteria

Click on "Admission procedure"



Admission Procedure

Through the following pages, you can apply for a competition to be admitted to :

- An undergraduate or a graduate degree with limited access
- A residency program
- A PhD program
- A Specialization program (Master)

Throughout the application procedure you will be required the following information: the competition you would apply for, the pers data related to your title.

Before continuing, please read the information for the personal data processing, according to the Legislative Decree n. 196 <https://www.uninsubria.it/la-didattica/serv-segreterie-studenti>.

Admission Procedure

Home

Flag on “Master” program and then “Continue”

Pay attention: the first voice “MASTER” is for I level Master, the second for II level Master.



Course choice

Please, select the course typology you want to apply for

Course typology choice

Post reform*

graduate degree

MASTER

MASTER

Residency Program (5 years)

Back

Continue

Choose a Master Course and then click on “Continue”



Confirm, if correct, your choice clicking on "Confirm and continue"



Please, confirm the competition choice

Please, verify the information related to choices made in previous pages

Competition

Title typology

Course tipology

Description

Back

Confirm and continue

Insert an identify document following instructions and then continue



IDs

This page displays the list of IDs previously uploaded, it is possible to enter further documents data

ID previously uploaded



ID's have not been uploaded (**ATTENTION: you must upload front and back of the document**)

Upload new Identity document

Back

Continue

To choose the administrative category click on "Continue"



Administrative category and disability assistance choice

Please choose your administrative category for the admission competition you are applying for and, eventually, request assistance for disability

[Back](#) [Continue](#)

Proceed with entering the required titles by clicking on the "Enter" button and fill in the fields required by the system on the title you intend to insert

Detail of the required titles

In the following pages you will be requested data on titles attained during your previous studies

Alternative study titles

To continue you must complete the entry of all the study titles of at least an optional block. The various options show titles that are mutually alternative:

Option 1:

Blocked status	Title	Remarks	Title status	Actions
<input checked="" type="checkbox"/>	DEGREE		•	Enter

Option 2:

Blocked status	Title	Remarks	Title status	Actions
<input checked="" type="checkbox"/>	SPECIALISTIC DEGREE		•	Enter

Option 3:

Blocked status	Title	Remarks	Title status	Actions
<input checked="" type="checkbox"/>	Master Degree		•	Enter

Option 4:

Blocked status	Title	Remarks	Title status	Actions
<input checked="" type="checkbox"/>	FOREIGN QUALIFICATION		•	Enter

[Back](#) [Continue](#)

Then insert qualifications and documents by flag "Yes" and then clicking on "Continue"



qualifications and documents management for the assessment

Please, declare qualifications and documents relevant for the assessment

The chosen competition includes the following types of documents and/or qualifications

Title type
Dichiarazione sostitutiva di certificaz.

Declared titles

No document and/or qualification has been entered

Would you like to upload additional documents and / or titles to the application form? **

Yes

No

Back

Continue

When you finish to insert documents flag on “No” and click on “Continue”, you’ll see the list of file inserted, if correct, click on “Continue”

CONFIRMATION OF COMPETITION CHOICE

Please, verify the information related to previous choices and then click on “Complete the admission to the competition”

Proceed to “Payment”



Registration summary

The process for the competition registration has been successfully completed. Students with a foreign study graduation certificate, the declaration of value and the course contents

Admission competition

Description

Year

Pre-matriculation

Valid for

Detail

MA049 - ENDOSCOPIC SKULL BASE SURGERY

Exams

Nessuna prova associata al concorso

Competitions home page

Print admission application

Payments

Modify registration



Click on invoice number and proceed



» Fees

List of tuition fees

This page displays the list of tuition fees and their amount. Click on the invoice number to print the MAV slip nec

Addebiti fatturati

Invoice	Codice IUV	Description
+ 943761	0	MA049 - Ammissione al Master di II livello in ENDOSCOPIC SKULL BASE SURGERY BASE SURGERY - PROVA AMMISSIONE Year 2022/2023