



- 1) Ask your home University to send an official NOMINATION to IVARESE02
- 2) Wait for our welcome email then proceed with:
 - online APPLICATION
 - online REGISTRATION
- 3) Wait for our official ACCEPTANCE LETTER
- 4) Prepare and send us your LA (fully signed by student + home and host coordinators)
- 5) Ask for ACCOMMODATION

- 1) Officially inform us upon arrival and ask for MATRICULATION and CREDENTIALS
[✉ erasmus@uninsubria.it](mailto:erasmus@uninsubria.it)
- 2) Proceed ASAP with both Tax Code and Stay permit/VISA requests
- 3) Ask for a buddy [✉ uninsubria@esn.it](mailto:uninsubria@esn.it)
- 4) Send us any papers (e.g. Arrival statement) that need to be signed
- 5) Send us the latest copy available of your LA
- 6) Enroll in classes
- 7) Send us any LA changes, whenever needed
- 8) Participate in the free Italian language course
- 9) Enroll in exams using your credentials

- 1) Hand-in any papers (e.g. hospital shifts for Med students) that need to be archived
- 2) Send us any papers (e.g. Departure statement, ...) that need to be signed
- 3) Check that all the activities successfully taken at I VARESE02 are correctly registered in your booklet and ask for the ToR to be issued

Each and any of the above-mentioned subject is fully described in the [FAQ E+ for Incoming students](#).