NOTICE PURSUANT TO THE GENERAL DATA PROTECTION REGULATION (EU REGULATION 2016/679) AND LEGISLATIVE DECREE NO. 196/2003, AS AMENDED ("PERSONAL DATA PROTECTION CODE")

The personal data provided in connection with the selection procedure for n. 1 research assignment position for research activities in the Scientific Disciplinary Group 08/CEAR-02 - Sanitary and Environmental Engineering, Excavation Engineering and Safety, Raw Materials Engineering, Hydrocarbons and Underground Fluids Management, Scientific Disciplinary Sector CEAR-02/A – Sanitary and Environmental Engineering, entitled: "Environmental sustainability assessment of innovative processes to produce key components required for stem cell culture" (Code dbsv2026-idr006), are processed in accordance with the General Data Protection Regulation – Regulation (EU) 2016/679 and Legislative Decree no. 196/2003, as amended ("Personal Data Protection Code").
This notice is provided, pursuant to the General Data Protection Regulation – Regulation (EU) 2016/679, to those intending to participate in the aforementioned selection procedure.
For a better understanding of this notice, it is specified that the Data Controller is, in this case, the legal entity that determines the purposes and means of the processing of personal data.
Personal data are any information relating **to an** identified or identifiable **natural person** (the "data subject").
Special categories of data (sensitive data) are data relating to racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, as well as genetic data, biometric data intended to uniquely identify a natural person, data concerning health, or data concerning a person's sex life or sexual orientation. Judicial data are data relating to criminal convictions, offences, and security measures.

1. Data Controller and Data Protection Officer

The Data Controller is the University of Insubria, represented by the Rector, with its registered office in Varese (VA), Via Ravasi 2, PEC: ateneo@pec.uninsubria.it.
Data subjects may contact the Data Protection Officer to exercise their rights under the GDPR (Articles 12 to 21) using the following email address: privacy@uninsubria.it.
The updated list of data processors and persons authorized to process personal data is kept at the premises of the Data Controller.

2. Object of the processing

Personal identification data, personal and special categories of data, and contact details (name, surname, date and place of birth, tax code, residence, Italian citizenship), as well as tax and banking data, and competition results.

3. Purposes and legal basis of the processing

Verification of the requirements for participation in the selection procedure for n. 1 research assignment position for research activities in the Scientific Disciplinary Group

08/CEAR-02 - Sanitary and Environmental Engineering, Excavation Engineering and Safety, Raw Materials Engineering, Hydrocarbons and Underground Fluids Management, Scientific Disciplinary Sector CEAR-02/A – Sanitary and Environmental Engineering, entitled: "Environmental sustainability assessment of innovative processes to produce key components required for stem cell culture" (Code dbsv2026-idr006), and of the absence of grounds for exclusion, including with reference to special categories of data and judicial data.
The legal basis for the processing, pursuant to Article 6(1)(c) of the GDPR, is the necessity to comply with a legal obligation to which the Data Controller is subject. Furthermore, the processing is necessary for the performance of a task carried out in the public interest (Article 6.1.e of the Regulation). Special categories of data and judicial data shall be processed only insofar as strictly necessary for reasons of substantial public interest as provided by law (Article 9.2.g of the Regulation).

4. Nature of the provision of data

The provision of data is mandatory; therefore, any refusal to provide such data will result in the impossibility of proceed with the payment of the remuneration.

5. Methods of processing

Data are collected in compliance with the principles of lawfulness, fairness, relevance, completeness, and non-excessiveness in relation to the purposes for which they are processed. Personal data are processed in accordance with the principles of lawfulness, fairness, and transparency established by law, using tools designed to record and store such data and, in any case, in a manner that ensures their security and safeguards the utmost confidentiality of the data subject.

6. Data retention period

Personal data relating to personal identification and data concerning ranking lists or official records will be retained indefinitely, including for historical interest, in accordance with archiving obligations imposed by applicable legislation (Presidential Decree no. 445/2000, Legislative Decree no. 42/2004, Prime Ministerial Decree of 3rd December 2013).

7. Recipients or categories of recipients to whom the data may be disclosed or who may become aware of them in their capacity as Data Processors or Authorized Persons

The data processed for the above-mentioned purposes will be disclosed or will otherwise be accessible to employees and collaborators assigned to the competent offices of the University of Insubria.
The University may also disclose the personal data it controls to other public administrations where they need to process such data for procedures within their

institutional competence, as well as to any public bodies to whom disclosure is mandatory under EU provisions, laws, or regulations, where the relevant conditions are met.
The management and storage of the collected personal data take place at the University and/or at service providers necessary for technical and administrative management who, solely for the purposes of providing the requested service, may become aware of the personal data of the data subjects and are appointed as Data Processors in accordance with Article 28 of the GDPR.
The complete and updated list of Data Processors is available upon simple request at the registered office of the Data Controller.

8. Transfer of data abroad

No transfer of data abroad is envisaged.

9. Rights of the Data Subject

The following rights may be exercised vis-à-vis the University of Insubria (Data Controller):
- the right of access to one's personal data and to all information referred to in Article 15 of the GDPR;
- the right to rectification of inaccurate personal data and to the completion of incomplete data;
- the right to erasure of one's data, except for those contained in records that must be retained by the University and unless there is an overriding legitimate reason for the processing;
- the right to restriction of processing where one of the cases referred to in Article 18 of the GDPR applies;
- the right to object to the processing of one's personal data, without prejudice to the necessity and mandatory nature of the processing for the establishment of the relationship;
- the right to data portability in a structured, commonly used, and machine-readable format, and the right to transmit those data to another Data Controller where technically feasible;
- the right to withdraw consent, where given, for non-mandatory processing of data, without affecting the lawfulness of processing based on consent before its withdrawal.

To exercise these rights, the Data Subject may contact the Data Protection Officer by sending a request via email to privacy@uninsubria.it.

10. Complaints

The Data Subject also has the right to lodge a complaint with the Italian Data Protection Authority (www.garanteprivacy.it) or with the supervisory authority of the EU Member State in which the Data Subject habitually resides or works, or in the place where the alleged infringement occurred, in relation to processing that is considered non-compliant.

Responsabile del Procedimento Amministrativo (L. 241/1990): dott.ssa Chiara Bertolotti
Tel. +39 0332-421394 – chiara.bertolotti@uninsubria.it