

# QUICK GUIDE TO WASTE MANAGEMENT IN THE UNIVERSITY

#### 1. <u>TYPOLOGY OF OBJECTS:</u>

- R.A.E.E. (Waste Electrical and Electronic Equipment) such as PCs, monitors, notebooks, telephones, electronic components and accessories, electrical instrumentation and laboratory electronics;
- Industrial, lead-acid, lithium-ion batteries, accumulators removed from uninterruptible power supplies;
- Furniture and furniture components such as chairs, desks and drawer units;
- Spray cans labelled T and/or F (hazardous, toxic, flammable or corrosive);
- Fluorescent lamps and tubes (not from maintenance activities);
- Abandoned waste (of any kind);
- Special laboratory waste;
- Radioactive waste;

# For other wastes of which you are uncertain, please contact the University's Safety and Sustainability Office or the supervisor of the relevant site.

#### 2. <u>SEPARATE AND UNDIFFERENTIATED WASTE COLLECTION:</u>

- Paper, Cardboard and Tetrapak
- Undifferentiated fraction DRY RESIDUAL
- Organic fraction HUMID
- Metal, Cans
- Plastic
- Glass

<u>To collect waste correctly, please follow the instructions below for the Varese, Busto</u> <u>Arsizio and Como university sites.</u>



# VARESE HEADQUARTERS

#### **TONER BIN**

What to put: Laser, inkjet and dot matrix printer cartridges;

What not to put: Everything else! E.g. packaging.

Management: University staff and external company

#### PAPER, CARDBOARD AND TETRAPAK BIN

- What to put: Paper, cardboard, magazines, notebooks, newspapers, • books;
- What not to put: Contaminated paper and cardboard, oiled paper and cardboard from physical and biological laboratories, thermal paper (receipts), plasticized paper.

Management: Cleaning company - Public collection service

#### PLASTIC AND METAL - CAN BIN

- What to put: Plastic bottles, cans, glasses and tableware, polystyrene containers, polycoupled, cans and tins in aluminium or metal cans and tins;
- What not to put: Special waste and large plastic objects sizes (CD-DVDs, plastic cases, cans sprays with danger symbols).

Management: Cleaning company - Public collection service

#### **GLASS BIN**

- What to put: Glass bottles and jars, empty bottles;
- What not to put: Glass polluted by chemicals and/or biological substances (test tubes, etc.) ceramics, crystal, thermal glass neon tubes, light bulbs, large glass objects, bottle tops.

Management: Cleaning company - Public collection service

#### **ORGANIC FRACTION WET BIN**

- What to put: leftover and damaged food in general, fruit peelings and vegetable scraps, bones and fish bones, egg and shellfish shells, hazelnuts, stale bread, tea and herbal tea filters, coffee grounds, paper napkins and corks, compostable plates, cups and cutlery, wooden toothpicks;
- What not to put: Cigarette butts, greaseproof paper, coffee capsules. Management: Cleaning company - Public collection service

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Web: www.uninsubria.it









• What to wear: everything else;

• What not to put: fractions to be sorted and special waste. *Management: Cleaning company - Public collection service* 

#### More Information

https://www.varesepulita.it/download.php https://www.impresasangalli.it/comune/varese/

### **BUSTO ARSIZIO HEADQUARTERS**

#### TONER BIN

- What to wear: Laser, inkjet and dot matrix printer cartridges;
- What not to put: Everything else! E.g. packaging. *Management: University staff and external company*

#### PAPER, CARDBOARD AND TETRAPAK BIN

- What to put: Paper, cardboard, magazines, notebooks, newspapers, books, polypropylene (wine containers, fruit juices, milk);
- What not to put: Contaminated paper and cardboard, greaseproof paper, plasticised paper, chemical paper (e.g. receipts) paper and cardboard from laboratories.

Management: Cleaning company - Public collection service

#### PLASTIC BIN

- What to put: Plastic containers made of PE, PET, PVC, trays, food bags, jars, pots and saucers, fruit and vegetable nets, food film and foil, ice-cream tubs and jars, clean plastic plates and cups;
- What not to put: Special waste and large plastic objects (fruit crates, CD-DVD cases), plastic folders, contaminated containers, plastic from laboratories. *Management: Cleaning company - Public collection service*

#### **GLASS AND METAL - CANS BIN**

- What to put: Bottles and jars, glass beakers, aluminium cans and tins, tin cans (peeled tomatoes, tuna, etc.), sheets marked 'AL';
- What not to put: Glass polluted by chemical and/or biological substances (test tubes, etc.) ceramics, crystal, thermal glass, neon tubes, light bulbs, caps, paper-covered or other glass packaging.

Management: Cleaning company - Public collection service













#### **ORGANIC FRACTION WET BIN**

• What to put: Kitchen leftovers, egg shells, peels and stones of fruit and vegetable peelings and stones, coffee grounds, tea bags, bread, cheese crusts;

• What not to put: Cigarette butts, greaseproof paper, other residues. *Management: Cleaning company - Public collection service* 

#### **UNDIFFERENTIATED BAG - DRY RESIDUE**

• What to wear: everything else;

• What not to put: fractions to be sorted and special waste. *Management: Cleaning company - Public collection service* 

#### More Information

https://agespspa.agesp.it/igiene-ambientale/per-una-corretta-raccolta/

## COMO HEADQUARTERS

#### TONER BIN

- What to wear: Laser, inkjet and dot matrix printer cartridges;
- What not to put: Everything else! E.g. packaging. *Gestione: Personale universitario e azienda esterna*

#### PAPER, CARDBOARD AND TETRAPAK BIN

- What to put: Paper, cardboard, magazines, notebooks, newspapers, books, polythene (wine, juice, milk containers);
- What not to put: Contaminated paper and cardboard, greaseproof paper, plasticised paper, chemical paper (e.g. receipts) and cardboard from laboratories.

Management: Cleaning company - Public collection service

#### PLASTIC BIN

- What to put: Plastic containers of PE, PET, PVC, trays food bags, jars, pots and saucers, fruit and vegetable nets, food films and foils, ice cream tubs and jars, plates and clean plastic cups;
- What not to put: Special waste and large plastic objects sizes (fruit crates, CD-DVD cases), plastic folders contaminated containers, plastic from laboratories.

Management: Cleaning company - Public collection service















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#### **GLASS AND METAL - CANS BIN**

- What to wear: Glass bottles and jars, cans and tins, aluminium or metal food storage trays and containers;
- What not to put: Glass polluted by chemical and/or biological substances (test tubes, etc.) ceramics, crystal, thermal glass, neon tubes, light bulbs spray cans labelled T and/or F.

Management: Cleaning company - Public collection service

#### **ORGANIC FRACTION WET BIN**

• What to put: Kitchen leftovers, egg shells, peels and stones of fruit and vegetable peelings and stones, coffee grounds, tea bags, bread, cheese crusts;

• What not to put: Cigarette butts, greaseproof paper, other residues. *Management: Cleaning company - Public collection service* 

#### **UNDIFFERENTIATED BAG - DRY RESIDUE**

- What to wear: everything else;
- What not to put: fractions to be sorted and special waste. *Management: Cleaning company Public collection service*

#### More Information

https://www.comune.como.it/it/servizi/ambiente-e-verde/rifiuti/raccolta-differenziata-a-casa/







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